

**AGENDA
MCFARLAND CITY COUNCIL
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

**SPECIAL MEETING
CITY COUNCIL CHAMBERS
103 W. SHERWOOD AVE, MCFARLAND, CA**

**August 25, 2022
5:00 PM**

In Person Meeting

How to submit public comments:

The meetings of the City Council and all municipal entities, commissions, and boards (“the City”) are open to the public. At regularly scheduled meetings, members of the public may address the city on any item listed on the agenda, or on any non-listed matter over which the city has jurisdiction. At special or emergency meetings, members of the public may only address the city on items listed on the agenda. There is a time limitation of two minutes per person. For any item that is not on the agenda and within the jurisdiction or interest of the city, please come to the podium at this time. The Brown Act does not permit any action or discussion on items not listed on the agenda. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item number and subject matter are announced, and the mayor opens Public Comment on the item. When recognized, please begin by providing your name and address for the record (optional). Anyone wishing to submit written information at the meeting needs to furnish ten (10) copies to the City Clerk in advance to allow for distribution to City Council, staff, and the media. Willful disruption of the meeting shall not be permitted. If the Mayor finds that there is in fact willful disruption of any City Council Meeting, he/she may order the disrupting parties out of the room and subsequently conduct the City’s business without them present.

Americans with Disabilities Act:

In compliance with the ADA, if you need special assistance to participate in a city meeting or other services offered by the City, please contact the City Clerk’s office, at (661) 792-3091 ext. 2135. Notification of at least 48 hours prior to the meeting, or time when services are needed, will assist the city staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting or services.

CALL TO ORDER: Mayor Sally Tafoya

ROLL CALL:

Mayor, Sally Tafoya
Mayor Pro Tem, María T. Pérez
Council Member/Board Member, Saul Ayon
Council Member/Board Member, Ricardo Cano
Council Member/ Board Member, Amador Ayon

PUBLIC COMMENT: The public may address the Council/Board Member on items, which do not appear on the agenda. Council/Board Members may respond briefly to statements made or questions posed. They may ask a question for clarification; may refer the item to staff for further study or for placement on a future agenda. **Speakers are limited to two minutes for each person. Please state your name and address for the record prior to making a presentation. Fifteen minutes total will be allowed for any one subject.**

ADMINISTRATIVE AGENDA

1. Report, Discuss, and Possibly Approve Resolution No. 2022-0097, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND, CALIFORNIA, ESTABLISHING A CITY COUNCIL AD HOC COMMITTEE TO REVIEW CITY DEPARTMENTS AND ANALYZE METHODS OF OPERATION.
2. Report, Discuss and Direct Staff to Change the Regular Council Meeting Date of September 8, 2022 to Monday, September 12 or Another Date of Council's Choosing. Council will be Attending the League of California Cities Annual Conference and Expo from September 7-9, 2022.

CLOSED SESSION AGENDA

1. Potential Litigation: Government Code Section 54957: One Case
2. Public Employee Performance Evaluation (§ 54957): Title: Public Works Director, Human Resources Director, Community Development Director, Assistant City Manger
3. Public Employment (Government Code §54957) - Title: Finance Director
4. Conference with Labor Negotiator Agency Designated Representatives: Che Johnson, LCW Chief Negotiator; Kenny Williams, City Manager/Chief of Police
Employee Organization: SEIU

ADJOURNMENT

This is to certify this agenda was posted at McFarland City Hall on **August 24, 2022, @ 3:00 pm.**


Francisca Alvarado, City Clerk


Peter Cosentini, Assistant City Manager

Kenneth Williams, City Manager/ Chief of Police

Next Meeting: Regular City Council September 8, 2022.

The City of McFarland does not discriminate based on disability and complies with the provisions of the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 792-3091 at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility to this meeting.

**CITY OF MCFARLAND
MEMORANDUM**

TO: THE HONORABLE MAYOR, AND MEMBERS OF THE CITY COUNCIL

FROM: Kenny Williams Chief of Police / City Manager

DATE: August 25, 2022

SUBJECT: CITY OPERATIONAL STRUCTURE AD HOC COMMITTEE

RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 2022-0097 establishing an Ad Hoc Committee to Review the City's Operational Structures throughout all departments of the city and appoint two Council Members to serve on the committee.

BACKGROUND:

For many years now the city has worked without clearly defined processes and methods of operation. The City Manager has identified the lack of processes, and several months requested and received approval for a new policy and procedures manual for the city.

Based on this approval, the city has been working on the development of the policies and procedures. However, there are many departments within the city that need to be analyzed. This analysis would help focus the city's efforts in the development of these policies and procedures.

This proposed Resolution would, if adopted, authorize the formation of an Ad Hoc Committee to investigate the needed process for each department and help the city put in place policy and procedures that best fit the needs of each department.

ANALYSIS:

The Proposed Committee would be tasked with a review of each City Department, to analyze the methods of operation including how the departments interact with each other as well as entities outside of the organization. After such review, the Committee would prepare recommendations regarding each of the Committee matters for the Full City Council to discuss and potentially act on.

Due to the numerous potential policy and procedures and multiple departments within the City, it will be more efficient for a committee to undertake the proposed review, instead of by the full Council. The full Council could be delayed by the quorum requirement.

Due to the various concerns for the efficiency and effectiveness of the City, it is important for the City to understand all the facts related to the City's methods of operations. The AD Hoc Committee analysis will provide a concise and systematic method of developing policy and procedures that

meet the needs of each department. This can only be accomplished by having a clear understanding of each department and how they operate.

FISCAL IMPACT:

This resolution does not involve budgetary impacts.

RESOLUTION NO. 2022-0097

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND, CALIFORNIA, ESTABLISHING A CITY COUNCIL AD HOC COMMITTEE TO REVIEW CITY DEPARTMENTS AND ANALYZE METHODS OF OPERATIONS

WHEREAS, the City Council approved Resolution No. 2022-0097, to establish a City Council Ad Hoc Committee Called the Operational Methods Committee; and

WHEREAS, the City Council wishes to establish an Ad Hoc committee to assist the Council with a review of city departments and analyze methods of operations;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCFARLAND as follows:

1. SECTION 1. Committee Established.
 - a. The following Ad Hoc Committee is hereby established:
 - i. Operational Methods Committee.
2. SECTION 2. General Powers and Duties.
 - a. The Committee shall have the general power and duty to render advice and make recommendations to the City Council regarding:
 - i. Reviewing each City Department
 - ii. Analyzing the methods of operation
 - b. The Committees shall have the power to request information from staff to assist the Committee in determining and understanding (1) City Departments, and (2) analyzing systems of operation.
 - c. The Committee shall make regular oral reports to the Council, in addition to any specific reports and recommendations requested by the City Council
3. SECTION 3. Meetings. The Committee shall meet at least monthly, at times and places to be determined by the Committee and shall hold additional meetings as it deems necessary to perform it functions.
4. SECTION 4. The Mayor of the City of McFarland shall appoint two City Council Members to serve on the Committee. Each appointee shall serve at the pleasure of the Mayor.
5. SECTION 5. The Committee shall not remain in existence for more than one calendar year after its formation unless specifically extended by resolution of the City Council.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on the 25th day of August, 2022 by the following vote:

	AYE	NO	ABSENT	ABSTAIN
Sally Tafoya				
Maria T. Perez				
Amador Ayon				
Saul Ayon				
Ricardo Cano				

Sally Tafoya, Mayor

ATTEST: _____
Francisca Alvarado,
City Clerk